Backup

The Smart Backup System lets you save and restore your platform's files and database at any point in time. Use it before making major changes or on a regular schedule to keep your data safe.

Key Features

- **Complete Backup**: Captures everything — all system files and the entire database — in one click.

- **Selective Backup**: Choose exactly what to back up: specific folders, individual pages and their assets, or selected database tables.

- **Backup History**: View all saved backups with their date, type, and size. Add notes to any backup for easy identification later.

- **Restore**: Roll back any files or database tables to a previous backup. You can choose to automatically create a safety backup before restoring.

- **Download**: Download any backup as a file to store off-server.

- **Send to AI Assistant**: Share a backup's contents directly with the AI Assistant for analysis or reference.

How to Use

Creating a Backup

1. Go to the **Backup** page from the sidebar.
2. Choose a backup type:
   - **Complete Backup** — backs up everything automatically.
   - **Selective Backup** — reveals options to choose specific components.
3. If using Selective, check the items you want to include:
   - **Core Files** — pick individual system folders to include.
   - **Pages** — select specific pages; expand each page to choose individual files (views, JS, CSS).
   - **Database** — pick tables and whether to back up their structure, data, or both.
4. Click **Create Backup**. A progress bar confirms the backup is running.

Viewing Backup Details

1. In the **Backup History** panel on the right, find the backup you want.
2. Click the **info icon** to open the Backup Information panel.
3. Browse tabs for File Structure, Database tables, and individual Files.
4. Add or edit a **comment** to label the backup, then click **Save Comment**.
5. Use **Copy Structure** to copy the file tree to your clipboard.

Restoring from a Backup

1. Click **Restore from Backup** at the top of the page (or the restore icon next to any backup in history).
2. Select a backup from the list on the left.
3. Choose which **files** and **database tables** to restore.
4. For database tables, decide whether to restore structure, data, or both.
5. Leave **Create backup before restore** checked to automatically save your current state first.
6. Click **Start Restore** and wait for the process to complete.

Downloading or Deleting a Backup

- Click the **download icon** to save a backup file to your computer.
- Click the **trash icon** to permanently delete a backup.

Tips

- Run a Complete Backup before any significant platform update or configuration change.
- Use comments to label what changed before or after each backup (e.g., "Before email redesign").
- When restoring, always keep the "Create backup before restore" option checked — it gives you a fallback if the restore doesn't go as expected.
- Backups are automatically retained for 30 days.
- Use **Send to AI Assistant** to share a backup's file structure with the AI for context when troubleshooting.