

404

Page Not Found

The requested page could not be found.

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Downloads

Track every file downloaded from your DAM site — who downloaded it, when, at what resolution, and which story it came from.

Key Features

- **Download Log:** A full chronological record of all asset downloads across your site.
- **User & IP Tracking:** See exactly which user account triggered each download and the IP address it came from.
- **Resolution Filter:** Filter downloads by resolution type — Full, Web, View, or High — to understand how assets are being used.
- **User & Group Filters:** Narrow the list to a specific user account or an entire user group.
- **Date Range Filter:** Set a From and To date to focus on a specific time period.
- **Story Reference:** Each download entry links back to the story the asset belongs to, giving context at a glance.
- **Search:** Quickly find downloads by username, IP address, or zip file name.
- **Sortable Columns:** Sort by date, user, asset, resolution, or IP to find patterns in usage.
- **Export to CSV:** Download your filtered results as a CSV file for reporting or analysis.

How to Use

1. Select your DAM site from the site selector in the top bar.
2. Navigate to the **Downloads** page from the sidebar.
3. The list loads automatically, showing the most recent downloads first.
4. Use the **search bar** to look up a specific user, IP address, or zip file name.
5. Use the **Resolution** dropdown to narrow results to a specific quality tier (Full, Web, View, High).
6. Use the **User** dropdown to filter by a specific account, or the **Group** dropdown to filter by user group.
7. Set a **From** and **To** date to limit results to a specific time window.
8. Click any column header to re-sort the list.
9. Click **Export CSV** to download up to 10,000 rows of the current filtered view.

Tips

- The **Date** column sorts newest-first by default — scroll through to review recent activity quickly.
- Combine the **User** and **IP** columns to spot unusual access patterns or shared credentials.
- Use the **Group** filter to audit download activity for an entire class of users at once.
- The **Story** column helps you identify which content is most in demand without cross-referencing other pages.
- Apply date range filters before exporting to CSV to keep your reports focused and manageable.
- If you manage multiple DAM sites, switch sites using the top bar — the downloads list updates automatically.