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Newsletter

The Newsletter section in AirDAM shows the history of stories that have been distributed through newsletters. Use it to see which stories were sent, when they were dispatched, and which newsletter or digest they were included in.

Key Features

- **Dispatch History**: A chronological log of all newsletter sends linked to your DAM stories, with the most recent entries shown first.
- **Story Thumbnail**: Each record displays a thumbnail image of the story for quick visual identification.
- **Story Title**: See the title of the story that was included in the newsletter, giving you quick context without leaving the page.
- **Newsletter & Digest Tracking**: See the specific newsletter ID and digest associated with each dispatch, useful when you publish multiple newsletters or digest editions.
- **Search**: Filter records by newsletter ID or digest name to quickly find a specific dispatch.
- **Sortable Columns**: Sort by Newsletter ID or Sent date to organize your view.

How to Use

1. Select a DAM site from the site selector in the top bar — the list will not display until a site is chosen.
2. The newsletter dispatch log loads automatically, showing the most recent sends at the top.
3. Use the search bar to filter by newsletter ID or digest name.
4. Click the **Newsletter ID** or **Sent** column headers to sort the list in ascending or descending order.
5. Use the pagination controls at the bottom to browse older records.

Tips

-   If the list is empty, no newsletter dispatches have been recorded for the selected site yet.
-   The default view shows the most recent dispatches first — useful for quickly checking what went out last.
-   This section is a read-only log. To manage newsletter campaigns and subscribers, use the Airmail module.