



Site Management

View and manage all sites on your platform — including web pages, digital asset libraries, and externally hosted DAM sites.

Key Features

- **Site List:** See all sites at a glance with their URL, type, status, SSL certificate state, AirMail status, owner, and storage usage
- **Search & Filter:** Find sites by name or URL, and filter by type (Page, DAM, External DAM) or status (Active, Suspended, Pending)
- **Add New Site:** Create a new site by providing a name, URL, type, and assigning an owner
- **Edit Site Details:** Update a site's name, URL, type, status, and owner at any time
- **DNS Verification:** Check whether your domain is correctly pointed to the server before enabling SSL
- **SSL Certificates:** Provision a free SSL certificate for any site once DNS is verified — with an auto-renew option
- **DAM Configuration:** Set up FTP domain and database connection for Digital Asset

Management sites

- **Toggle Status:** Quickly activate or suspend a site with one click
- **Batch Actions:** Select multiple sites to activate, suspend, or delete them all at once
- **Site Editor:** Jump directly into the visual editor for active sites

How to Use

Add a New Site

1. Click **Add New Site** in the top-right corner
2. Enter the site name, URL (domain only, e.g. `mysite.com`), type, and owner
3. Set the initial status to **Pending**, **Active**, or **Suspended**
4. Click **Save Changes**

Set Up DNS & SSL

1. Open a site and go to the **General** tab
2. Under **DNS & SSL**, follow the instructions to add an A record at your domain registrar pointing to the server IP shown
3. Click **Check DNS** to verify the domain is correctly pointed
4. Once DNS is verified, click **Provision Certificate** to activate HTTPS
5. Enable **Auto-renew** to keep the certificate current automatically

Configure a DAM Site

1. Open a DAM site and click the **DAM** tab
2. Enter the FTP domain and select the database to link
3. Enter the user table name and click **Test Table** to verify the connection
4. Optionally enable SSL for FTP access

Manage Site Status

- Click the **Toggle Status** button on any site row to switch between Active and Suspended
- To delete a site, it must be **Suspended** first — active sites cannot be deleted

Batch Operations

1. Check the boxes next to the sites you want to manage
2. Use the batch action toolbar to **Activate**, **Suspend**, or **Delete** all selected sites at once

Tips

- Sites of type **DAM V7 (External)** are tracked for billing only — no local configuration is needed for them
- The **Site Editor** button appears only for active, non-external sites
- Storage usage per site is shown in the list — useful for monitoring disk consumption
- DNS propagation can take up to 48 hours; run **Check DNS** again after waiting if it fails initially